

Regional Transit Authority Board Meeting Minutes

Wednesday, June 3, 2009

9:30 am

RTA Board Members:	Wayne Demmer	Dubuque County Supervisor
	Eric Manternach	Dubuque County Supervisor
	Donna Smith	Dubuque County Supervisor
	Larry "Buck" Koos	Jackson County Supervisor
	Steve Flynn	Jackson County supervisor
	Jerry Ries	Delaware County Supervisor
	Jeff Madlom	Delaware County Supervisor

Others Present	Linda McDonald	Scenic Valley Area Agency on Aging
	Brett Crosby	Finley Hospital-CRT
	Jim Wildman	Finely Hospital-CRT

ECIA Staff:	Mark Munson	RTA Director
	Gail Kuhle	ECIA

A quorum was present.

Call to Order

The Regional Transit Authority (RTA) Board meeting was called to order by the RTA Chair, Larry Koos, at 9:34 a.m.

Approval of the Agenda

Munson requested that line item #3, Action on the Minutes, be removed and added to the next scheduled meeting.

Motion by Demmer, second by Flynn to approve the revised June 3, 2009 Regional Transit Authority Agenda. The motion passed unanimously.

Review/Approve Financials

Munson presented the RTA financials for July 1, 2008-April 30, 2009. He noted the ending balance for March 31, 2009 showed a deficit of \$865, with a year to date ending balance of \$16,472. Munson began his review by noting that the ICCAP Grant and the JARC grant will be exhausted at the end of fiscal year. He indicated that there were no other significant changes to revenue portion of the budget.

Munson then referred to the expenses noting that the Stimulus funding and 5309 funding allowed the RTA to purchase five new buses; three will be delivered in June and two in July. He indicated that the RTA budget should see a decrease in maintenance expenditures with the purchase of the new buses. Munson noted that the Stimulus funding required no match.

Munson noted that the five older buses will be placed on the disposition listing for the IA DOT for other Transit systems to purchase. If they are not purchased by a Transit system, they are then offered to the public through sealed bids.

Discussion followed.

Demmer questioned whether the service will continue when the ICCAP and JARC grants have been exhausted. Munson stated that the service will continue to be provided.

Munson reviewed the Statement of Assets and Liabilities for July 1, 2008 thru April 30, 2009. He noted that there was nothing unusual.

Discussion followed.

Motion by Manternach, second by Madlom to approve the financials for July 1, 2008 thru April 30, 2009. The motion passed unanimously.

Review and Approve Invoices and Bills from 4/30/09 through 5/15/09

Munson reviewed the invoices and bills from 4/30/09 through 5/15/09, indicating that there were no unusual invoices or bills for this time.

Koos questioned whether the volunteer service costs have been decreased. Munson indicated that the RTA budget has seen a reduction and there has been a small increase in the route service. He also noted that staff is working to make a smooth transition for the RTA clients from volunteers service to route service.

Discussion followed regarding fixed routes verses on call service for smaller cities.

Motion by Flynn, second by Demmer to approve the invoices and bills from 4/30/09 through 5/15/09. The motion passed unanimously.

Discussion regarding Scenic Valley Area Agency

Munson stated that at previous board meeting it was questioned why the Scenic Valley program was not performing as well as budgeted. He said that discussion was also held on alternative contracts such as a yearly agreed contract dollar amount that would be reimbursed equally over twelve months. He indicated that as the Board directed, a letter was sent to Linda McDonald, Executive Director of Scenic Valley regarding the RTA Boards concerns and suggestions with the Scenic Valley contract. Munson then introduced Linda McDonald.

McDonald proceeded to discuss the issues regarding the low performance of the Delaware and Dubuque contract. She reported that she does not know why the contracts are not performing as well as they should. She clarified that Scenic Valley does not find rides for their seniors they just offer reimbursement for the rides. She then detailed the reimbursement process and the funding source for the reimbursements.

Discussion continued regarding the services that Scenic Valley offers and the potential coordination of services between the RTA and Scenic Valley.

The Board then recommended that the RTA staff and Scenic Valley joint together in an effort to coordinate services.

Discussion on Cost Reduction Technologies (CRT) Driver Testing

Jim Wildman, Finley Hospital Occupational Health, gave a presentation regarding Cost Reduction Technologies (CRT). Wildman stated that the CRT assists employers with occupational health services. The CRT is a series of tests taken by employees which provide an insight for pre hire and post injury evaluations for employers.

Brett Crosby, from CRT then gave an explanation of the CRT test. He explained that the CRT uses Isokinetic technology to test a potential employee's physical capabilities against the defined physical job demands. The test can also be used as a pre-injury baseline for an injured employee, thus determining if and when an employee is fit to return to work. Crosby indicated

that this test could provide a cost savings to the employer by identifying whether the employee is fit to return to work, the rehab progress of the injury or identifying fraud.

Munson then questioned the cost and process for existing employees. Crosby explained the current employees take an approximate ten minute test. Those results would be kept archived and not sent to the RTA for public knowledge. The results would only be used if an employee is injured on the job and files a workman's compensation claim. The only information the RTA would receive is the pre-employment testing.

Discussion followed.

Munson stated that at the previous meeting he had indicated that the cost for such testing, if implemented had been placed in the budget. The cost would be approximately \$90.00 per employee.

Smith questioned who or what medical center, doctor etc. would hold the test results and would any medical personnel be able to use the results. Crosby reported the results would be held by CRT and the others have the ability to view the report but may not understand or know how to read the reports.

Discussion followed.

It was suggested to be placed on the agenda as an action item at the next meeting.

Other Business

23rd IPTA/IADOT Annual Roadeo

Munson reported that the 23rd IPTA/IADOT Annual Roadeo will be held on Saturday, June 20 from 7:30 am to 12:30 pm at Eagle Window and Door on Kerper Blvd.

Adjournment

A motion by Demmer, second by Ries to adjourn. The Regional Transit Authority meeting was adjourned at 11:20 a.m. The motion passed unanimously.

Respectfully submitted by,

Mark Munson
Director of Transit Operations