

Regional Transit Authority Board Meeting Minutes Teleconference

Wednesday, February 3, 2010
9:30 am

ECIA
7600 Commerce Park

RTA Board Members

Delaware County Supervisors

Shirley Helmrichs
RTA Secretary/Treasurer

Jeff Madlom

Jerry Ries

Dubuque County Supervisors

Wayne Demmer
RTA Vice-Chair

Eric Manternach

Donna Smith

Jackson County Supervisors

Steve Flynn

Larry "Buck" Koos
RTA Chair

Jack Willey

Others Present: **No others were present.**

ECIA Staff:

Mark Munson
RTA Director

Kelley Deutmeyer
ECIA Executive Director

Lisa Weinhold
ECIA Finance Director

Gail Kuhle
Support Services Manager

Bridget Bartlett
Mobility Coordinator

A quorum was present.

Call to Order

The Regional Transit Authority (RTA) Teleconference Board meeting was called to order by the RTA Chair, Larry Koos, at 9:35 a.m.

Approval of the Agenda

Motion by Demmer, second by Flynn to approve the Wednesday, February 3, 2010 Regional Transit Authority (RTA) Agenda. The motion passed unanimously.

Review/Approve the minutes for the Thursday, November 12, 2009 RTA Board meetings

Motion by Ries, second by Smith to approve the minutes for Thursday, November 12, 2009, RTA Board meeting. The motion passed unanimously.

Review/Approve Financials

Munson presented the RTA financials for July 1, 2009-November 30, 2009. He noted the ending balance for November 30, 2009 showed a net income of \$82,224, with a year to date ending balance of \$10,042. Munson proceeded to explain the factors for the positive year to date balance. He indicated that the RTA had received the JARC funding that staff had applied for in October and the RTA was allowed to drawn down \$86,000 in funds, retroactive as of July 1, 2009.

Munson noted that the City of Dubuque has agreed to contribute \$12,000 to assist with the cost of operating the NICC shuttle. He noted that the NICC Shuttle was previous supported with JARC funding. He also mentioned that RTA staff will be meeting with NICC in February to discuss current and future NICC transit needs and funding.

Munson continued with highlighting potential increases in ridership that would be available through Ellen Kennedy, shelter workshops and Operation New View. He indicated that staff and Dubuque County is working together to identify other options for servicing Sunnycrest Manor and lower their cost such as leasing a bus to Sunnycrest or finding other sources of revenues such as waivers.

Munson then reviewed the RTA expenses noting that the workman's compensation insurance will increase approximately \$5,000 in this fiscal year.

Discussion followed.

Weinhold reviewed the Statement of Assets and Liabilities for July 1, 2009 thru November 30, 2009.

Motion by Smith, second by Willey to approve the financials for July 1, 2009 thru November 30, 2009. The motion passed unanimously.

Review and Approve Invoices and Bills from 11/2/2009 through 11/25/2009

Weinhold reviewed the invoices and bills from 11/2/2009 through 11/25/09, noting that there were no unusual expenditures.

Discussion followed.

Motion by Demmer, second by Helmrichs to approve the invoices and bills from 11/2/2009 through 11/25/2009. The motion passed unanimously.

Other Business

December meeting

Koos indicated that the next RTA Board meeting will be held on Wednesday, March 3, 2010 at 9:30 a.m.

Ohnward Services

Willey questioned whether staff has looked into weekend service for the Ohnward Fine Arts Center. Munson noted that he would speak with Bartlett and update the Board on this matter.

Koos stated that he spoke with Munson regarding potential service between the RTA and Thomson prison. He explained that the Board needs to keep an open mind for the possibility of the RTA transporting workers between Iowa and the prison. Munson stated that he will investigate all of the requirements needed for transporting workers and update the Board at a later date.

Adjournment

A motion by Madlom, second by Ries to adjourn. The Regional Transit Authority meeting was adjourned at 9:55 a.m. The motion passed unanimously.

Respectfully submitted by,

Mark Munson
Director of Transit Operations